



Maine Board of Pesticides Control Online Portal

Company/Agency Profile



Welcome

Welcome to the Maine Board of Pesticides Control web portal. We hope this new service helps improve our customer service.

This module describes how to navigate the Company/Agency Profile. Other modules detail how to perform certain tasks, such as Applying for Exams or Licenses.

If you need to perform tasks on behalf of your company or agency, you will need to be granted the rights of an Administrator. This can only be done by BPC staff or another Administrator within your company. If you do not already have these rights, please contact us at 207-287-2731 or pesticides@maine.gov

Please note that the screens you see may have changed from what is pictured here, as we are still developing and making improvements, but the functionality remains the same. Contact us at anytime if you have questions.

Accessing the Company Profile

From your home page, select the Company/Agency from the My Profiles dropdown in the upper right corner.

First Name	Last name	Individual ID	Date of birth	Primary Phone	Address	Last login
Hermione	Granger	BPC_IND-54146	Feb 14, 1988	(207) 621-4578	16 Griffindor Hall Augusta ME 04330 US	Jun 27, 2017 10:56:28 AM

A company/agency profile is available only if you are an Administrator for the company/agency. If you should have access, and the company/agency is not displaying, please contact BPC at 287-2731 or email pesticides@maine.gov

Company/Agency Profile



Maine Board of Pesticides Control

Hogwarts-Griffindor

Company/Agency Type For Hire Federal Tax ID/SSN Contact First Name Hermione Contact Last Name Granger Address ME US Last login Jun 27, 2017 10:56:28 AM

Links →

- Other**
 - My Worklist
 - Upload Documents/Reports
 - View / Update Company / Agency Information
 - Add New Individual
 - Make Miscellaneous Payment
 - View Miscellaneous Payments
- Licenses**
 - Apply for Company/Agency License
 - Reprint Company/Agency License
 - View Company/Agency Licenses
 - Renew Licenses
- Courses**
 - New Course Request
 - View / Edit Courses

Tabs →

- Company License(s)**
- Company Personnel
- Branches
- Communication

Active Licenses

License Number	License Type	Start Date	Expiration Date	Company/Agency	Renewal
SCF-30	Spray Contracting Firm	Dec 31, 2016	Dec 31, 2019	Hogwarts-Griffindor	--
GPD-5366	General Use Pesticide Dealer	Dec 31, 2016	Dec 31, 2017	Hogwarts-Griffindor	--
SCF-32	Spray Contracting Firm	Dec 31, 2016	Dec 31, 2019	Hogwarts-Griffindor	--

Expired Licenses

License Number	License Type	Start Date	Expiration Date	Company/Agency	Renewal
No cases					

Company/Agency Profile



Maine Board of Pesticides Control

Hogwarts-Griffindor Company/Agency Type: For Hire Federal Tax ID/SSN: — Contact First Name: Hermione Contact Last Name: Granger Address: ME US Last login: Jun 27, 2017 10:56:28 AM

Other

My Worklist

Upload Documents/Reports

View / Update Company / Agency Information

Add New Individual

Make Miscellaneous Payment

View Miscellaneous Payments

Licenses

Apply for Company/Agency License

Reprint Company/Agency License

View Company/Agency Licenses

Renew Licenses

Courses

New Course Request

View / Edit Courses

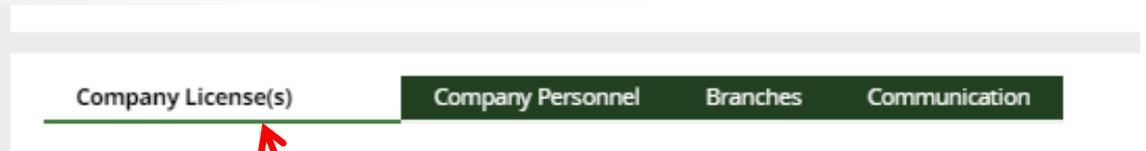
Links open tasks, such as

- Applying for a Company/Agency License
- Uploading Reports
- Updating Company Information
- Etc.

All of these tasks are covered in detail in other modules. Note that not every company will need to use every task.

Tabs

Tabs allow you to view data. Changes cannot be made here.



The Licenses tab is selected

Licenses Tab



Company License(s)						
Company Personnel						
Branches						
Communication						
Active Licenses						
License Number	License Type	Start Date	Expiration Date	Company/Agency	Renewal	
SCF-30	Spray Contracting Firm	Dec 31, 2016	Dec 31, 2019	Hogwarts-Griffindor	--	
GPD-5366	General Use Pesticide Dealer	Dec 31, 2016	Dec 31, 2017	Hogwarts-Griffindor	--	
SCF-32	Spray Contracting Firm	Dec 31, 2016	Dec 31, 2019	Hogwarts-Griffindor	--	
Expired Licenses						
License Number	License Type	Start Date	Expiration Date	Company/Agency	Renewal	
No cases						
Pending Licenses						
License Number	License Type	Status	Start Date	Expiration Date	Company/Agency	
SCF-33	Spray Contracting Firm	Pending-Review	Dec 31, 2016	Dec 31, 2019	Hogwarts-Griffindor	

Licenses are listed based on whether they are Active, Expired or Pending. Pending means it is waiting for BPC to approve or deny it.

If a company has branches, the branch licenses will display here also. The display in the Company/Agency field will indicate whether the license is associated with a branch (currently there are no licenses associated with branches).

Licenses Tab



Company License(s) - NEW! Company Personnel Branches Communication

Active Licenses

License Number	License Type	Start Date	Expiration Date	Company/Agency	Renewal
SCF-30	Spray Contracting Firm	Dec 31, 2016	Dec 31, 2019	Hogwarts-Griffindor	--
GPD-5366	General Use Pesticide Dealer	Dec 31, 2016	Dec 31, 2017	Hogwarts-Griffindor	--
SCF-32	Spray Contracting Firm	Dec 31, 2016	Dec 31, 2019	Hogwarts-Griffindor	--



GPD-5366 General Use Pesticide Dealer, Hogwarts-Griffindor - Active

License Type	License Name	License Number	Issue Date	Start Date	Expiration Date	License Cost	Company/Agency	Branch	Status
Distributor	General Use Pesticide Dealer	GPD-5366	Jun 16, 2017	Dec 31, 2016	Dec 31, 2017	\$20.00	Hogwarts-Griffindor	-	Active

Click on the License Number to see more details about that license

License



Close

Agency	Branch	Status	CreditsRequired	Credits Earned
Griffindor	-	Active	0	0

Attachments (2)

- Maine BPC License Informa... Correspondence
LI-8409 | Correspondence |
- GPD-5366 Approved.pdf Licenses**
LI-8409 | Licenses Category | Anne Chamberlain

+ Attach new

Select Close in the upper-right corner to return to previous screen

Open the .pdf copy of the license to print a copy (note: you must have pop-ups allowed on your browser for this to work)



State of Maine

Maine Department of Agriculture, Conservation and Forestry
BOARD OF PESTICIDES CONTROL

General Use Pesticide Dealer

Issued under 22 MRSA Chapter 258-A to:

HOGWARTS-GRIFFINDOR
21 Castle Lane

Hogwarts , ME 04444

LICENSE NUMBER: GPD-5366

EXPIRATION DATE: 12/31/2017

Company Personnel Tab



Company License(s) - NEW! **Company Personnel** Branches Communication

MAIN OFFICE PERSONNEL DETAILS

Last name	First Name	Middle Name	Suffix	Role	Responsible Individual	Primary Contact	Actions
▶ chamberlain	anne	elizabeth		Employee			View
▶ MOUSSEAU	ANNE	L		Employee			View
▶ Granger	Hermione		Ms	Administrator			View

CATEGORY DETAILS

Code^	Category
1B	Agricultural Plant
3B	Turf

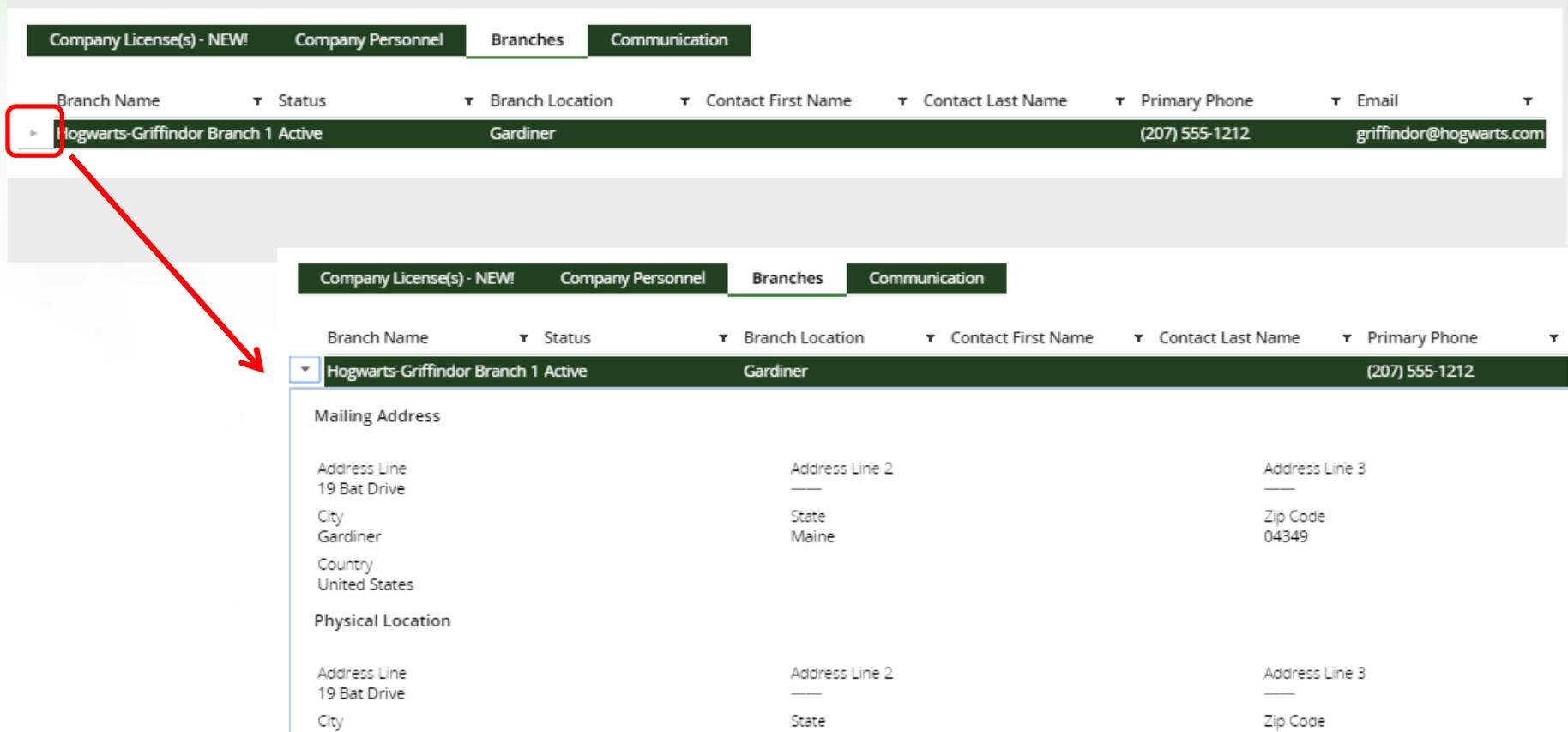
COMMODITIES

Blueberry
Cranberry

The Company Personnel tab is only about the main office. If a company has branches, information specific to each branch is displayed on the Branches tab. Category Details are displayed for companies with Commercial Applicators and Commodities are displayed for those with Private Applicators. Similarly, the Communication tab displays details about the main office.

Branches

Expand the Branch details by clicking on the tiny arrow on the left



The screenshot shows a web application interface with a table of branches. The table has columns for Branch Name, Status, Branch Location, Contact First Name, Contact Last Name, Primary Phone, and Email. The first row is highlighted in green and contains the following data: "Hogwarts-Griffindor Branch 1 Active", "Active", "Gardiner", "", "", "(207) 555-1212", and "griffindor@hogwarts.com". A red box highlights a small arrow icon on the left of the first row, and a red arrow points from this box to a detailed view of the branch.

The detailed view shows the following information:

- Branch Name:** Hogwarts-Griffindor Branch 1 Active
- Status:** Active
- Branch Location:** Gardiner
- Contact First Name:**
- Contact Last Name:**
- Primary Phone:** (207) 555-1212

Mailing Address

Address Line 1	Address Line 2	Address Line 3
19 Bat Drive	---	---
City	State	Zip Code
Gardiner	Maine	04349
Country		
United States		

Physical Location

Address Line 1	Address Line 2	Address Line 3
19 Bat Drive	---	---
City	State	Zip Code

Branches

Scroll down to see Category Details and Branch Personnel Details

Communication Details

Primary Phone
(207) 555-1212

Website

Secondary Phone
(207) 555-1212

Contact First Name

E-Mail
griffindor@hogwarts.com

Contact Last Name

CATEGORY DETAILS

Code*	Category
1B	Agricultural Plant

BRANCH PERSONNEL DETAILS

Last name	First Name	Middle Name	Suffix	Role	Responsible Individual	Primary Contact	Actions
Granger	Hermione		Ms	Employee			View

Individual Details



From either the Associated Personnel tab or the Branches tab, Branch Personnel Details, click on the small arrow to the left of the individual's name to view License details

MAIN OFFICE PERSONNEL DETAILS

Last name	First Name
▶ chamberlain	anne
▶ MOUSSEAU	ANNE
▶ Granger	Hermione

BRANCH PERSONNEL DETAILS

Last name	First Name
▶ Granger	Hermione

Note that only licenses associated with this company/agency will display

Company License(s) - NEW! Company Personnel **Branches** Communication

MAIN OFFICE PERSONNEL DETAILS

Last name	First Name	Middle Name	Suffix	Role	Responsible Individual	Primary Contact	Actions
▶ chamberlain	anne	elizabeth		Employee			View
▶ MOUSSEAU	ANNE	L		Employee			View
▼ Granger	Hermione	Ms		Administrator			View

License Number	License Type	Status	Issue Date	Expiration Date	Credits Earned	Credits Required	Company/Agency
CMA-238	Commercial Master Applicator	Active	Jun 16, 2017	Dec 31, 2019	0		9 Hogwarts-Griffindor
PPA-1219	Private Applicator	Active	Jun 16, 2017	Oct 31, 2019	0		6 Hogwarts-Griffindor
CMA-246	Commercial Master Applicator	Active	Jul 5, 2017	Jan 1, 2020	0		9 Hogwarts-Griffindor Branch 1

Licenses



Company License(s) - NEW!									
Company Personnel									
Branches									
Communication									
MAIN OFFICE PERSONNEL DETAILS									
Last name	First Name	Middle Name	Suffix	Role	Responsible Individual	Primary Contact	Actions		
chamberlain	anne	elizabeth		Employee			View		
MOUSSEAU	ANNE	L		Employee			View		
Granger	Hermione	Ms		Administrator			View		
License Number	License Type	Status	Issue Date	Expiration Date	Credits Earned	Credits Required	Company/Agency		
CMA-238	Commercial Master Applicator	Active	Jun 16, 2017	Dec 31, 2019	0	9	Hogwarts-Griffindor		
PPA-1219	Private Applicator	Active	Jun 16, 2017	Oct 31, 2019	0	6	Hogwarts-Griffindor		
CMA-246	Commercial Master Applicator	Active	Jul 5, 2017	Jan 1, 2020	0	9	Hogwarts-Griffindor Branch 1		

Expiration Date for each license



Credits earned and credits required for each license. The credits earned are calculated using the Start and Expiration dates of the license



Licenses



Click on the License Number to view details about that license

Company License(s) - NEW!		Company Personnel		Branches		Communication	
MAIN OFFICE PERSONNEL DETAILS							
Last name	First Name	Middle Name	Suffix	Role	Responsible Individual	Primary Contact	Actions
chamberlain	anne	elizabeth		Employee			View
MOUSSEAU	ANNE	L		Employee			View
Granger	Hermione	Ms		Administrator			View
License Number	License Type	Status	Issue Date	Expiration Date	Credits Earned	Credits Required	Company/Agency
CMA-238	Commercial Master Applicator	Active	Jun 16, 2017	Dec 31, 2019	0	9	Hogwarts-Griffindor
PPA-1219	Private Applicator	Active	Jun 16, 2017	Oct 31, 2019	0	6	Hogwarts-Griffindor
CMA-246	Commercial Master Applicator	Active	Jul 5, 2017	Jan 1, 2020	0	9	Hogwarts-Griffindor Branch 1



License Details		Applicant Information		Overview		Contact Details		Payment Details		Audit	
CMA-246 Commercial Master Applicator, Hermione Granger - Active											
License Type	License Name	License Number	Issue Date	Start Date	Expiration Date	License Cost	Company/Agency	Branch	Status		
Commercial	Commercial Master Applicator	CMA-246	Jul 5, 2017	Dec 31, 2016	Dec 31, 2019	\$105.00	Hogwarts-Griffindor	Hogwarts-Griffindor Branch 1	Active		
-- CreditsRequired	Credits Earned										
9	0										
APPLICANT CATEGORIES						COMPANY/BRANCH MASTER CATEGORIES					
Code	Category					Code	Category				
1B	Agricultural Plant					1B	Agricultural Plant				

License Details



Select Close in the upper-right corner to return to previous screen

Company/Agency	Branch	Status	Credits Required	Credits Earned
Hogwarts-Griffindor	Hogwarts-Griffindor Branch 1	Active	9	0

COMPANY/BRANCH MASTER CATEGORIES	
Code	Category
	Agricultural Plant
	Turf

Company/Agency	Branch	Status
Hogwarts-Griffindor	Hogwarts-Griffindor Branch 1	Active

Attachments (2)

- Maine BPC License Informa...
LI-8430 | Correspondence |
- CMA-246 Approved.pdf** Licenses
LI-8430 | Licenses Category | Anne Chamberlain

+ Attach new

CATEGORIES	
Category	
Agricultural Plant	

Open the .pdf copy of the license to print a copy (note: you must have pop-ups allowed on your browser for this to work)



State of Maine

Maine Department of Agriculture, Conservation and Forestry
BOARD OF PESTICIDES CONTROL

License Number: CMA-246

HERMIONE GRANGER MS

Hogwarts-Griffindor Branch 1

Has qualified as required by 22 MRSA Chapter 258-A as:

Commercial Master Applicator

Categories: 1B

ISSUE DATE: 7/5/2017

EXPIRATION DATE: 12/31/2019

Individual Profile



From either the Associated Personnel tab or the Branches tab, Branch Personnel Details, click on “View” to the right of the individual’s name to view the Individual’s Profile. This is the first step in applying for an exam or a license for an individual in your employ.

Company License(s) - NEW! Company Personnel **Branches** Communication

MAIN OFFICE PERSONNEL DETAILS

Last name	First Name	Middle Name	Suffix	Role	Responsible Individual	Primary Contact	Actions
▶ chamberlain	anne	elizabeth		Employee			View
▶ MOUSSEAU	ANNE	L		Employee			View
▶ Granger	Hermione		Ms	Administrator			View

BRANCH PERSONNEL DETAILS

Last name	First Name	Middle Name	Suffix	Role	Responsible Individual	Primary Contact	Actions
▶ Granger	Hermione		Ms	Employee			View

Thank you

These are the basics of navigating the Company/Agency profile. Please view other modules (at maine.gov/bpc) to learn how to accomplish specific tasks.

Thank you for using the BPC online portal. We hope you find it useful.

Call the BPC offices at 207-287-2731 or email pesticides@maine.gov with questions.